

# Fire Safety Policy

## Fire Safety Policy

- All venues must have a fire risk assessment carried out by a responsible person and reviewed within the last 12 months.
- All staff should have received fire awareness training and have knowledge of evacuation procedures.
- Any alarm system should be in good working order and be tested regularly with up to date records kept.
- Fire extinguishers should be of the appropriate type and be correctly maintained.
- Staff should be aware of the different types of extinguisher in use on the premises.
- Fire and evacuation drills should be carried out with records kept.